



# **YEARLY STATUS REPORT - 2021-2022**

## **Part A**

### **Data of the Institution**

#### **1.Name of the Institution**

**Tranquebar Bishop Manikam  
Lutheran College**

- Name of the Head of the institution **Dr. Gene George**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
  
- Phone no./Alternate phone no. **04364289426**
- Mobile no **9444651352**
- Registered e-mail **tbmlcollege@gmail.com**
- Alternate e-mail **tbmlciqac@gmail.com**
- Address **Veerappa Pillai Street, Porayar -  
609 307**
- City/Town **Mayiladuthurai**
- State/UT **Tamil Nadu (SOUTH Region)**
- Pin Code **609307**

#### **2.Institutional status**

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
  
- Location **Rural**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Annamalai University**
- Name of the IQAC Coordinator **Dr. S. Johnson Jeyakumar**
- Phone No. **04364289426**
- Alternate phone No. **9444651352**
- Mobile **9444651352**
- IQAC e-mail address **tbmlciqac@gmail.com**
- Alternate Email address **siva.auc@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://tbmlcollege.ac.in/aqar/2020-2021.pdf>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

[https://tbmlcollege.ac.in/docs/academic\\_calendar/2021-2022-odd.pdf](https://tbmlcollege.ac.in/docs/academic_calendar/2021-2022-odd.pdf)

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 2</b>	<b>B++</b>	<b>76</b>	<b>2002</b>	<b>01/10/2002</b>	<b>30/09/2007</b>

**6. Date of Establishment of IQAC**

**09/04/2009**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC

[View File](#)

**9.No. of IQAC meetings held during the year** 8

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

**IQAC conducted Annual Meeting with the Management, External Experts and Criterion Heads to proceed further in getting NAAC Accreditation.**

**IQAC organized orientation programmes for faculty members and service organizations to the institutions' improvement.**

**With the help of IQAC, Extension programmes were conducted to facilitate public in Covid-19 vaccination, distribution of provisions and food to affected people.**

**NAAC Documentation work has been carried out by various departments of the institution under the guidance of IQAC and various infrastructural needs of Institution has been brought to the notice of management through IQAC.**

**Preparation and submission of AQAR report to NAAC - Documentation Process - Preparation of academic based reports as and when needed to submit the University, Govt.of Tamilnadu etc., was done by IQAC.**

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To automate the typical procedures of libraries such as cataloging and circulation.	Library Automation Completed successfully.
To Enhance the Physical Infrastructure viz., Golden Jubilee Hall, Canteen, Construction of Toilets for physically challenged, Construction of Girls Toilet,	Completed
To organize outreach programmes and Add on Courses by various departments.	Outreach programmes and Add on Courses were conducted by all the departments with the help of IQAC.
To enhance placement and career advancement activities.	Placement and Career Advancement Activities took place and 69 students were placed in various leading companies.
Green campus initiative	The zoology Alumni constructed the "Zoolumni garden" with Alumni funds. Alumni of Department of Physics, established a "Miawaki forest" and installed 2.5 Kw solar power generation.

**13. Whether the AQAR was placed before statutory body?**

**Yes**

- Name of the statutory body

Name	Date of meeting(s)
<b>IQAC</b>	<b>28/10/2021</b>

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	Tranquebar Bishop Manikam Lutheran College
• Name of the Head of the institution	Dr. Gene George
• Designation	Principal
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<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://tbmlcollege.ac.in/docs/academic_calendar/2021-2022-odd.pdf">https://tbmlcollege.ac.in/docs/academic_calendar/2021-2022-odd.pdf</a>				
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			8		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional			Yes		

website?		
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
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With the help of IQAC, Extension programmes were conducted to facilitate public in Covid-19 vaccination, distribution of provisions and food to affected people.		
NAAC Documentation work has been carried out by various departments of the institution under the guidance of IQAC and various infrastructural needs of Institution has been brought to the notice of management through IQAC.		
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<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
<b>IQAC</b>	<b>28/10/2021</b>
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
<b>2020-2021</b>	<b>21/10/2022</b>



<b>15.Multidisciplinary / interdisciplinary</b>
<b>16.Academic bank of credits (ABC):</b>
<b>17.Skill development:</b>
<b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>
<b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b>
<b>20.Distance education/online education:</b>

### Extended Profile

<b>1.Programme</b>	
1.1  Number of courses offered by the institution across all programs during the year	<b>24</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1  Number of students during the year	<b>1600</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2  Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>396</b>

File Description	Documents
Data Template	No File Uploaded

2.3	584
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>3.Academic</b>	
3.1	120
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	000
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	55
Total number of Classrooms and Seminar halls	
4.2	7
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	60
Total number of computers on campus for academic purposes	

<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College has adopted systematic plans for curriculum delivery to ensure consistent, teaching and regular monitoring. The curriculum approved by the Universities of Annamalai and Bharathidasan is adhered by the college for 2021 to 2022 batch and 2020-2023 batch respectively.

Academic processes are streamlined with timetables,workloads and other supporting administrative tasks, prepared well in advance by all Departments. Heads of the Departments, allotted subjects to faculties and prepared the Semester wise lesson plan and Departmental programmes in accordance with the Academic calendar. Covid-19 pandemic made teaching, learning,evaluation and examination process online/off-line.

Each Department took special care for the effective implementation of teaching-learning processes. Faculty members attended Research and Faculty Development Programmes regularly and updated their knowledge. Besides, teachers are also members of Academic Bodies of Universities, contributing to curriculum reviews, assessment and evaluation. In order to facilitate experiential learning students are trained in skill based electives, internships, projects and field trips. The college also offers Add-On certificate courses to impart entrepreneurship skills. The Departmental documents and reports of both Academic and Extracurricular works are compiled, Semester wise in a systematic manner.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">NIL</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

To ensure smooth and efficient functioning of Teaching and Administration, the IQAC prepares an Academic calendar in the beginning of the Academic year in consultation with the Principal.

The calendar contains the List of total working days per Semester, List of holidays, Orientation programmes for first year students, College Festivals, Graduation Day, Sports Day, International,

Women's Day, Teachers Day, tentative dates for Mid-Semester, Model Examinations and Submission dates for CIA.

The Heads of the Departments planned the activities of the Department based on the Academic calendar. The teachers prepare teaching plans by proper distribution of Syllabus according to the Academic calendar.

For CIA, the College conducts the Mid- Semester, Model and Class tests. The students are informed well in advance about the dates of Assignment submission, Class tests, Mid-Semester and Model Examination and their final Internal Assessment marks through WhatsApp groups and Departmental notice boards.

The Principal monitors the effective implementation of the calendar through formal meetings with Heads of Departments.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">NIL</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course**

**system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**25**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

**9**

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

**324**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

**The University framed courses offered by the institution integrate**

issues relevant to Professional Ethics, Gender studies, Human values and Environment and Sustainability. They are mostly part of courses under Choice Based Credit System.

#### Gender Studies:

The foundation course in all programs focuses on topics such as social problems, contemporary society challenge and Gender issues which aims at promoting gender equality. This course helps the students to understand feminism, Gender equity, Sensitivity, Gender discrimination in Health, Governance, Self Help Group & etc.,

#### Environment and Sustainability:

The Institution has Environment Studies as compulsory course for all UG programs to create awareness among the students pertaining to various environmental issues like Disaster management, Global warming, Environmental protection etc., Besides, this program also enriches the students about the various resources available in the ecosystem. This programme gives awareness to Biodiversity and Conservation, Pollution and need for Public awareness related to the environment.

#### Human Rights:

The institution encourages topics in the curriculum to inculcate human rights, Indian constitution, and human rights. This course allows the students to gain knowledge about fundamental duties, electoral processes etc.

#### Professional Ethics:

This course helps the students how they should behave towards other people and in an Institution.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

225

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">NIL</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 1.4.2 - Feedback process of the Institution may be classified as follows

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="#">NIL</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

**670**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**318**



File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our college has a well organized system for molding and equipping the students' learning level. The entrance examination conducted for UG and PG programmes help the teachers to discriminate slow and advanced learners. Special induction programmes are conducted to bridge the transition period from school to college. Thrust on slow learners:

The college adopts several measures to improve the learning capacity of slow learners by giving special remedial classes. Regular revision, providing question banks and additional study materials , helping them to access digital study materials etc. The Mentor - Mentee system and regular parents meeting to some extent help the students to improve the standards and to address the difficulties and grievances.

Thrust on Advanced learners:

The college encourages advanced learners to participate in internships, projects, paper presentations, involved in various competitions and so on.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1600	117

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college has employed several teaching methodologies to prioritizes the students centric approach.

### Experiential learning:

The learning methodologies such as Industrial visit, Workshop , Field visit, Seminars, Educational tours, Lab experiments, Demonstrations , Quiz , Soft skill training and Bridge course help the students to have a broader understanding of the subject being taught.

### Participative Learning:

Peer learning, Role play , Debates , Panel discussions, Games, Group discussions, Program writing, Poster presentation, Assignments class testes, Questions and Answer sessions improve the participative learning methodologies of students to a large extent.

### Problem Solving Methodologies:

Case studies, Conferences, Seminars, Workshops, Projects , Research, Problems solving, Book reading and so on adopted by the Departments trained the students in the problem solving methodologies.

### ICT enabled Teaching - Learning :

The faculty members used various ICT methods to improve the students' learning capacities by powerpoint presentations, Audio and Video notes etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NIL</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our institution facilitates relevant Information and Communication Technology tools for effective teaching and learning. ICT facilitated classrooms such as LCD projectors with Wi-Fi facilities are provided to enable the students to visualize the concept being taught.

Faculty members teach the concept clearly by presentations, animations and video lectures to students through smart board teaching. Teachers help the students to present technical seminars through powerpoint presentations sessions in order to equip their skills.

Class teachers create a WhatsApp group to communicate information and to share study materials for presentations. ICT tools empower both teachers and learners. They transform that teaching and the learning processes into more student-centric and this transformation results in increased learning capacity of students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

**117**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

<b>2.4 - Teacher Profile and Quality</b>	
<b>2.4.1 - Number of full time teachers against sanctioned posts during the year</b>	
<b>120</b>	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
<b>2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)</b>	
<b>2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year</b>	
<b>66</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>
<b>2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)</b>	
<b>2.4.3.1 - Total experience of full-time teachers</b>	
<b>15</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College adheres to a Continuous Internal Evaluation strategy for the evaluation process. The examination dates for Mid-Semester and Model examination are given in the Academic calendar. The College conducts Mid Semester and Model Examination per semester .

The ContinuousInternalAssessment(CIA) is calculated based on the marks obtained in the Class tests, Mid semester , Model Examination , Quiz and assignments . The Chief Superintendent of Examination conducts the Mid semester and Model examination in a transparent , robust manner.The Chief Superintendent of Examination is appointed on a rota basis.

The Examination cell monitors the preparation and printing of question papers , allotment of timetables, collection of corrected answer sheets, entry of marks in the CIA records and uploading of internal marks in the university website. The Examination cell ensures the prior intimation of syllabus for Mid Semester and Model examination to students. After evaluation answer scripts are distributed to students and CIA marks are displayed in the notice boards. If there is any discrepancy , it is brought to the notice of Grievance of Redressal cell for rectification.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NIL</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The examination related grievances are addressed in a transparent, time bound and robust manner. The compliance related to Internal and University examination marks are processed in an appropriate manner.

The examination cell under the leadership of Chief Superintendent conducts examinations as per the timetable and guidelines given by the University. Grievances of students related to internal assessments are examined and rectified in stipulated time in an efficient manner.

The grievances related to the university examination, such as revaluation, retotalling, issues in mark sheet, grievances related to readmitted candidates are addressed to the university immediately and ratified.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">NIL</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Our college is an affiliated Institution. The University framed the Core courses with Programme outcomes, Program specific outcomes and Course outcomes for all UG and PG programmes, and it is communicated to all of its affiliated colleges.

**Program Outcomes(POs):** It represents the knowledge, skills and attitudes the students should have at the end of the semester.

**Course Outcomes(COs):** It gives the resultant knowledge and skills the students acquire at the end of each semester.

**Program Specific Outcomes(PSOs):** It defines the outcomes of a program which makes students realize the facts, knowledge and techniques learnt in this course and the implementation and transfer of knowledge for the betterment of the society.

The following mechanism is followed by the institution to communicate Programme and Course outcomes.

1. Hard copy of the syllabus and Learning outcomes are available in the Departments for ready reference to the teachers and students.

2. The importance of Learning outcomes has been communicated to the teachers in every IQAC meeting and Staff Council meeting.

3. The students are also aware of the program through tutorial meetings.

4. The first year students are informed about the learning outcomes in the orientation programs.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="#">NIL</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

#### The methods followed for attainment of outcomes

##### 1. University Examination Results:

The semester results help to find out the programme and course outcome.

##### 2. Internal Assessment:

The internal assessment is for 25 marks out of 100 in each subject. The students are given assignments, class tests, Quiz, Mid-semester, and Model Examinations which are designed in alignment with programme outcomes of the respective subject.

##### 3. Practical Assessment:

This mark is evaluated on the basis of regularity, performance and the skill of the students. The external mark is evaluated by the external examiner appointed by the University based on students' performance in the examination.

##### 4. Result analysis

At the end of each semester result analysis is carried out by the staff members and verified by the Heads, IQAC coordinator and Principal. This is an effective indicator in order to evaluate the level of attainment of POs, PSO, and Cos as specified by the University.

##### 5. Internships and Placements:

Students are encouraged to take up internships, projects, field works etc., The placement cell of the college helps the students by giving special coaching and provide ample opportunities for

students to get placed in esteemed companies.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="#">NIL</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

515

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="#">NIL</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://forms.gle/5R7EHEpw4MMNz9hY8>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

5



File Description	Documents
Any additional information	<b>No File Uploaded</b>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

22

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<b>No File Uploaded</b>
Paste link to funding agency website	<a href="#">NIL</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

**The institution constantly creates a research atmosphere into the campus to meet the current demands of society.**

That Research development cell is formed to foster the research culture among students and staff. The Departments are encouraged to conduct workshops, seminars and the conferences. The faculties are advised to take a faculty development program to improve their knowledge according to the current scenario. Scientists and experts are invited as Resource persons to deliver special addresses on research.

In 2021 to 2022 T.B.M.L College has published 16 publications in National and International journals. The College gives awareness and educates students and staff on patents and copyrights.

The Department of Mathematics conducted a two day International Conference on 24.03.2022 - 25.03.2022. The Department of Cooperation conducted a one day National level workshop on Publishing Research Papers in Index journals on 7th June 2022. The Department of Zoology conducted a workshop on Mushroom culture and Apiculture on 21.10.2021 and 28.01.22 respectively to enhance students skill and knowledge transfer for innovation in entrepreneurship.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NIL</a>

### **3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

#### **3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

17

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### **3.3 - Research Publications and Awards**

#### **3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

<b>3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year</b>	
3	
File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year</b>	
<b>3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year</b>	
16	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>
<b>3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
<b>3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year</b>	
7	
File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>
<b>3.4 - Extension Activities</b>	
3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	

Our college inculcates social values and responsibilities in the young minds of students and faculties by conducting extension or outreach programs in the nearby schools or villages. To impart this important responsibility the college has conducted several programs.

During the Pandemic situation the students were involved in giving Awareness to the society

About Covid vaccination and the importance of wearing a mask. The YRC units conducted vaccination camps in the college on 7th September 2021, 19th September on 2021 and 27th September 2021. The Department of zoology conducted a Free Dental camp as an outreach program to students of nearby society.

Beside Polio Drops Program, Deworming day and Covid-19 prevention camp also

conducted by the YRC Wing of our college. The Women cell conducted a rally with 800 girls students on Sexual harassment, Sexual abuse and Gender equity by shouting slogans in the streets of our village. The Principal, The President Town Panchayat led the program. The Orientation program on counseling was conducted for girls children on 10th March 2022. Empowerment and the importance of girl child was sensitized to the society by conducting National Girl child day was conducted by NSS on 24th January 2022. The NCC of our college also engaged the students in several camps like International yoga day, Fit India program, Swach Bharat Abhiyan and Beach cleaning program.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

38

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

5091

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

<b>3.5 - Collaboration</b>	
<b>3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year</b>	
<b>3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year</b>	
00	
File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>
<b>3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year</b>	
<b>3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year</b>	
00	
File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>
<b>INFRASTRUCTURE AND LEARNING RESOURCES</b>	
<b>4.1 - Physical Facilities</b>	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
The TBML has adequate infrastructure facilities for teaching and learning. It has well maintained, well ventilated spacious class rooms and laboratories. 13 rooms are with projectors and Wi-Fi	

facilities.

Four departments are equipped with smart boards. The Auditorium is spacious with 700 seats. All Departments have their own staff rooms equipped with a desktop and a departmental library.

The Laboratories are user friendly, well equipped with necessary instruments. The Computer lab is well equipped with all softwares.

The entire campus is Wi-Fi enabled and is under CCTV surveillance for the benefit of the students and staff.

The central Martin Library has a good number of textbooks, reference books, magazines and is automated with AutoLib software. It has a reading room, reference room and it provides books on receipt of tokens. E-Journals can also be accessed through N-List.

Photocopying facility is available both for the students and staff.

The administrative building has the Principal room, Seminar hall, G.B hall , Administrative office, Record room and IQAC room. All Departments have RO facilities.

Rest rooms for girls and boys and physically challenged are adequate. Ladies Lounge for girls is available.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for cultural activities,sports,games and for yoga.

The institution promotes participation of students in different programs organized by the Universities.

The cultural committee organizes events in the auditorium. Euphoria, Tamil Literary Association, Women cell conducts intramural competitions every year in the auditorium. The

committee looks after the PAS, Musical instruments and other requirements.

The institute provides adequate facilities for sports and open ground for outdoor games. The games and Athletes are conducted on our college ground.

The college has a partnership with Indoor stadium nearby and conducts indoor sports like Tennis and Shuttle badminton there.

Gymnasium is also available for staff and students. The institute has a good record in sports at university and state level.

College has a separate yoga center but the practice of yoga Sana is conducted in the auditorium.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

22



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

our library is automated using an integrated Library management system.

We installed ILMS software: AUTOLIP Version 2020, this is for the modules of total number of books available in the library, issue of books, returning of books, renewal of books and OPAC interfacing etc. The automation is done for the entire 32,000 books available in the library with special stack numbers and identification boards. An internet facility is made available in the library with 4 PCs with internet bandwidth of 8MBPS which is useful for the Research scholars and Teachers. UGC Infonet digital library linked in the library and many e-journals and back volume journals were available for access through this internet library facility.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="#">NIL</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**C. Any 2 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

50000

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

180

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has adequate IT facilities including Wi-Fi for strengthening the teaching and learning process.

The college has computers with useful software and antivirus protection for servers and administrative offices. Computer lab

has 60 desktops with the latest configuration. All the computers are supported by LAN and a high user capacity Wi-Fi system. Computer laboratories are updated with the latest configuration. The computer labs are all well equipped with adequate PCs with necessary software and all well connected with the internet. The computers are maintained by computer programmers who rectify all technical issues. Computer labs are utilized for Add-On courses also. The students are offered the facilities of email, surfing up and downloading besides preparing projects and seminars.

LCD projectors and smart rooms are used for effective teaching with PowerPoint presentations, video lectures, etc.

Scanners, Printers, Photo copiers and Fax facilities are available in the Administrative office.

The college has a Local Area Networking (LAN) facility in the administrative office and all Departments. Students and teachers are provided with better internet facilities.

CCTV surveillance systems are also available in the campus to maintain discipline.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>

#### 4.3.2 - Number of Computers

60

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

22

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a well defined maintenance team to maintain the infrastructure and facilities for proper utilization.

#### General Infrastructure:

- The routine maintenance and cleaning of Class rooms, Labs, Seminar Hall and Auditorium was done by the technical assistants and supporting staff members under the control of the supervisor.

#### Laboratories:

- The Laboratory assistants took care of the laboratories.

- The science departments maintain stock verification is carried out periodically.
- Security and safety equipment are maintained with the support of experts.

#### Sports:

- Proper utilization and maintenance of the infrastructure for sports and games are maintained by the Physical Director and his assistant.

#### Computers:

- The technical committee formulated with teaching and non teaching look after the maintenance of computers, internet facilities and LCD monitors. For major issues efficient technicians are called from outside.

#### Air Conditioner, Generator and Fire Extinguisher:

Annual maintenance of Air Conditioner, Generator and Fire Extinguisher are done by outsourcing.

#### Reverse Osmosis:

ROs maintained by the technicians.

#### College Garden:

College garden is maintained by the help of Supporting staff.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NIL</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

1182

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

150

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>								
<table> <tr> <th data-bbox="86 441 539 506">File Description</th><th data-bbox="539 441 1439 506">Documents</th></tr> <tr> <td data-bbox="86 506 539 613">Link to Institutional website</td><td data-bbox="539 506 1439 613">Nil</td></tr> <tr> <td data-bbox="86 613 539 678">Any additional information</td><td data-bbox="539 613 1439 678">No File Uploaded</td></tr> <tr> <td data-bbox="86 678 539 815">Details of capability building and skills enhancement initiatives (Data Template)</td><td data-bbox="539 678 1439 815"><a href="#">View File</a></td></tr> </table>	File Description	Documents	Link to Institutional website	Nil	Any additional information	No File Uploaded	Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>	
File Description	Documents								
Link to Institutional website	Nil								
Any additional information	No File Uploaded								
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>								
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>									
150									
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>									
150									
<table> <tr> <th data-bbox="86 1207 539 1272">File Description</th><th data-bbox="539 1207 1439 1272">Documents</th></tr> <tr> <td data-bbox="86 1272 539 1337">Any additional information</td><td data-bbox="539 1272 1439 1337"><a href="#">View File</a></td></tr> <tr> <td data-bbox="86 1337 539 1545">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td><td data-bbox="539 1337 1439 1545"><a href="#">View File</a></td></tr> </table>	File Description	Documents	Any additional information	<a href="#">View File</a>	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>			
File Description	Documents								
Any additional information	<a href="#">View File</a>								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>								
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>B. Any 3 of the above</b>								

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

50

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

98

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)



**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

3

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

**The institution provides a platform for the active participation of the students in the various academic and administrative bodies including other activities. It motivates the students to**

participate in the development of the institution as well as in the process of developing the personality.

The students participated in the following committees.

Hostel committee:

Students look after various requirements of the hostel and raise the issues to management and manage the duties regarding menu, purchasing of goods, hygiene, discipline and security.

Sports committee:

The sports committee with final year students as captains look after the sports events.

Cultural committee:

The fine arts secretaries from UG and PG with the fine arts coordinator looks after the cultural activities of the college and intercollegiate cultural meet.

Anti- ragging committee:

Student representation in the Anti ragging committee ensures the discipline of the college.

Grievance Committee:

Students representing the Grievance Committee work along with the coordinator and ensure transparency in dealing of matters.

Organizing secretary:

All departments have an organizing secretary to look after the arrangements of the Departmental function.

Alumni:

Student representation in the Alumni Association is to bring rapport with current students and with the alma mater.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

40

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has a registered Alumni Association from 13.09.2021 . Alumni Association provides an interface for establishing a link between the Alumni, Staff and Students of the College.

- The Alumni are invited as Resource persons, Guest Lecturers to provide inputs and share their skills and application of knowledge.
- The Alumni assist the students to get placement and career guidance assistance.
- Some of our Alumni have established startups and they are the first generation entrepreneurs. They help the students

to get internships and motivate them to become entrepreneurs.

- Most of the Alumni of Departments are financially supporting the college to develop infrastructure facilities.
- Our Alumni are engaged in conducting social activities for the welfare of the Society at the time of Covid-19 and in Floods of our area.
- Alumni meet is conducted in the Departments often to transfer the knowledge, ideas, skills and understandings of Alumni in the young minds.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**A. ? 5Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Governing council is the apex body constituted to govern the various institutional activities.

The Governing council believes in decentralization and participative management and leadership which reflects the vision and mission of the institution.

The management appointed officials like Principal, Vice Principals, IQAC Coordinator, Heads of Departments, Coordinators for Academic, Research, Students related activities, Women cell

and Chief Superintendent for examination to shoulder various academic and administrative responsibilities.

The management also appointed Bursar, Superintendent and other administrative staff based on their skill.

The policy decisions are taken by the Principal in consultation with the Staff council which executes its transparent administrative and academic governance.

Staff members played a vital role in implementing the Vision and Mission of the College and Departments by being the members of governing bodies and implementing the policies. Besides, staff are assigned as coordinators for various committees like Staff council, Examination committee, Admission committee, Research committee, Coordinators for NCC, NSS and for administrative planning and implementation reflects the college's efforts in achieving its vision.

Students also participate in the governance of the college through effective representation in IQAC, Sports and all committees and Department associations.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

#### **Administrative Decentralization:**

The management entrusts the Principal with full autonomy to frame all the policies and decisions for the betterment of the institution. The Principal formulates various committees with HODs, Staff, Administrative staff, Students, Parents and Alumni to plan, participate in the development process of the college in respect of academic, administrative, infrastructural growth, co-curricular and extra-curricular activities.

The Principal gives direction to the Heads of the Departments to prepare the annual Departmental budget. The Head of the Department prepares the report and this report is subjected to the approval

of the Principal. The Principal forwarded it to the Bursar for management approval.

#### Academic Decentralization

Various committees are constituted by the Principal and IQAC to bring academic and administrative leadership in the college. The staff council plays a vital role in shaping the policies. The IQAC takes the steps to enhance the student-staff welfare for the quality and holistic development.

The IQAC takes measures like

- Prepare the academic calendar before the beginning of the semester
- Looking after the completion of syllabus and laboratory procedures by the departments.
- Motivating to conduct seminars, workshops and conferences.
- The Anti-ragging, Grievance, Redressal and Discipline committees take care of discipline

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution takes efforts in finding the key performance indicators for performance assessment and development.

**Accreditation and Standards:**

? To get accreditation from NAAC.

**Research Projects:**

? To get funding from Government and the non government bodies to

upgrade and improve the quality of research in the campus.

#### Infrastructure Development:

- ? Renovation of existing old buildings.
- ? Bring smart classrooms in every department.
- ? Installing solar panels wherever necessary.
- ? Separate cycle and two wheeler parking slot for girls.
- ? Construction of Golden Jubilee hall.

#### e- Governance:

- ? Change the multiple administrative platforms into a consolidated e- governance system.

for admission, fees collection,uploading of marks etc and becoming a paperless administration.

#### Student Support:

- ? Provide the ideal environment to students to develop into entrepreneurs.
- ? To bring the best indoor stadium for the Holistic development of students.
- ? Assist the students to explore, select and achieve that academic career and personal goals.
- ? Provide resources to students to attend the seminars and workshops.

#### Sports:

- ? Upscale standards of infrastructure of sports.
- ? Provide an necessary guidance to students to become competent in their sport of Interest.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Secretary and Correspondent of our College is the Chairman of the Governing board and Executive committee. The Secretary and Correspondent and the Governing Council are the responsible bodies for decision making and the effective management of College smooth running. The management gives authorization to the Principal to function in order to achieve the Vision and Mission of the institution.

The Academic body includes the Principal, Heads of the Department and the Office superintendent.

The Principal effectively takes day to day management of the College in its academic and administrative matters. He is assisted by Heads of the Departments, IQAC Coordinator, The Teachers and the Administrative staff and the Coordinators of various organizations.

#### Service Rules, Procedures, Recruitment And Promotion Policies

- The policies of the college have been changed based on the necessity arised.
- The recruitments are made by the management based on policies of UGC.
- The promotional opportunities for teaching and non-teaching are done according to the regulations prescribed by the government.



File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Link to Organogram of the institution webpage	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The following are the facilities given to staff members

General facility:

1. TPF/NHIS/EPF
2. Medi claim facility
3. Society loan facility
4. Maternity leave for woman staff

Career progression:

- 1.Faculty members are provided on duty leave to participate in

orientation programmes / Refresher courses/Seminars/Workshops/Conferences and other Professional development programmes.

2.Faculty Development Programme is organized for both teaching and non-teaching.

3.CAS of staff is undertaken.

#### Finance:

1.Festival advance to staff

2.Financial assistance to attend Conference / Workshop and Seminar.

#### Facilities and amenities:

1.Staffroom

2.Parking facility

3.Wi-Fi facility

4.Canteen facility

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

10

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

#### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

15

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- The College initiated the self appraisal scheme for the faculty members and career advancement scheme based on the UGC regulations.
- Faculty members or advice to keep self appraisal diaries which describe their Research, Academic and Administration work.
- The appraisal is verified and duly signed by the IQAC Coordinator and the Principal.
- At the time of promotion, this form is again verified by the University Experts.
- The faculty members of the College are assessed and promoted to the next level based on self appraisal indicators.
- The annual appraisal form is also maintained for non-teaching staff.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

There are three types of audits carried out regularly every year by our institution for all financial transactions. One Internal financial audits and two External financial audits. In the year of reporting also, all the three kinds of auditing were carried out. The internal audit was carried out by the officers from the management side. They go through various balance sheets, purchase orders, payroll, cash vouchers, budget invoices and other expenditure. They also look into the utility of the funds and the genuinity of the expenditure. The government side audit was conducted by auditors from the regional Director Of Collegiate Education, Thanjavur and audited all the financial dealings related to government fundings. Let that include the special fees collection, salary accounts for the Aided Section, scholarships and all government related financial dealings. Altogether both the management accounts and government accounts will be thoroughly audited by the chartered accountant who was engaged from mayiladuthurai. They have conducted auditing for the entire account including the Hostels as well as the other related systems. And the audit objections were settled immediately as when it is raised and the completion report of the audit is available every time.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### Mobilization of funds:

- Funds received from the students as fees.
- Government allotted funds for NSS, NCC and other Service Organizations.
- Funds rise from Teaching or Non-teaching staff of our College for MANNA.
- Funds from the fixed deposit of the endowments in the College.
- Funds are also generated from space leased out for College Canteen.
- Funds from seminars and conferences conducted.

##### Utilization of funds:

- The money allotted for service organizations are utilized for conducting student programmes related to organization.
- The funds raised from staff and students for MANNA, to feed the children in need through the college canteen.
- The interest amount received from endowments are dispersed to the students as per the request made by the institutor of the endowments.
- The fees collected from students are utilized by the college

as per policy.

- The scholarships are disbursed to account to students directly from the government of Tamil Nadu.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### The objectives of IQAC:

- To ensure continuous improvement in the entire operations of the Institution.
- To ensure stakeholders connected with education like Management, Parents, Teachers, Students, Non-Teaching staff, Society and all Funding agencies to maintain the quality of the college.
- To develop a quality system for conscious, consistent and programmed action to improve the academic and administrative performance of the institution.
- To promote measures for driving institutional functioning towards quality enhancement and institutionalization of best practices.

### Functions of IQAC

- The college has developed several quality assurance mechanisms under IQAC.
- Coordinates with all stakeholders for their opinions and advice for quality improvement.
- Analysis about the feedback received from all stakeholders

and informs the concerned authorities about its outcome for correction.

- IQAC appreciates, encourages and provides support for quality improvement in Teaching, Research and Administration.
- Documentation of the various programs leading to quality improvement.
- Collection and maintenance and preservation of documents.
- Conducting Academic audit as per guidelines.
- Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff.
- Providing inputs for Academic and Administrative audit and analysis of results for improvement in areas found weak.
- Formulating Action Taken Reports.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- The IQAC reviews periodically and takes action to improve the quality of the teaching learning process.
- The teaching learning processes are reviewed, and improvements are suggested and carried out based on the recommendations of IQAC.
- Teaching and the non teaching staff appraisal system is followed in order to improve the quality of teachers and administrative staff.
- Based on the university academic calendar the IQAC prepares the academic calendar well in advance in the beginning of



the academic year with ample time frame for regular teaching learning and events of the college.

- The lesson plan prepared by the Heads of the departments, workload and the time table are monitored regularly.

The following are adapted by the institute in this context are,

- Conducting class tests periodically.
- Mid semester and model examination as per schedule for CIA.
- Semester examination.
- Question banks to students.
- Timely redressal of students grievances related to examinations.
- Attendance percentage of students.
- Care for slow learners.
- Remedial courses.
- Mentor mentee system.
- Students field tour, projects and internships.
- Students empowerment
- Career guidance and leadership skill
- In the campus the IQAC monitors energy and water consumption, maintaining the green environment, rainwater harvesting, anti ragging environment, tobacco free environment, plastic free zone etc.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="#">NIL</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The following are the measures taken by the college to maintain gender equality

- The woman cell is formulated every year with women faculty as the coordinator who has planned the program for girls.
- The first year girls students are given counseling immediately after the induction program. Periodic counseling sessions are conducted specially for girls.
- Grievance of the girls are addressed periodically by the grievance cell coordinator.
- Morality of the students are regularized by giving counseling through the coordinators of Students Christian movement.
- Gender equality is maintained by giving effective leadership to girls in decision making bodies like Associations of Departments, IQAC, Sports etc.
- The women cell observed the international Women's Day by

conducting a rally in Association with Tharangambadi town Panchayat.

- The Internal complaint cell is formulated with senior women staff members.
- Separate ladies lounge and separate restrooms for physically challenged girls are given.

File Description	Documents
Annual gender sensitization action plan	<a href="#">NIL</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">NIL</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

- College has provided dustbins in all corridors and canteen to remove the daily wastes.

- The college has tie up with the Tharangambadi town panchayat, which is the number one town panchayat for solid waste disposal management.
- They have collected the litters from the college by the door to door collection method they adopted.
- The Department of Zoology has a Bio-Compost and Vermicompost Unit. The litters collected in the garden are to some extent disposed through the units.
- Further the waste is removed and dumped for land filling.
- The biomedical waste like sanitary napkins are incinerated.
- The Chemicals utilized in Chemistry and Bio Labs are diluted with the water with proper care before disposal.
- The waste water collected from Hostel and Canteen are dispersed to percolate by indigenous disposal methods as our village has no sewage collecting system.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>B. Any 3 of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b> <ol style="list-style-type: none"> <li>1.Restricted entry of automobiles</li> <li>2.Use of bicycles/ Battery-powered vehicles</li> <li>3.Pedestrian-friendly pathways</li> <li>4.Ban on use of plastic</li> <li>5.Landscaping</li> </ol>	<b>B. Any 3 of the above</b>

File Description	Documents
Geo tagged photos / videos of the facilities	<b>No File Uploaded</b>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the</b>	<b>B. Any 3 of the above</b>

**following 1.Green audit 2. Energy audit  
3.Environment audit 4.Clean and green  
campus recognitions/awards 5. Beyond the  
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment  
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**The college initiates to bring tolerance and harmony towards**

cultural, regional and communal socio economic diversities by conduct the following programs

- Christmas function is celebrated every year to bring cultural, religious and communal harmony.
- Food festival is celebrated every year to bring cultural, regional, communal and socio economic harmony among students as it's celebrated in commemorating the Tamilians famous festival "Pongal" during the 2nd week of January.
- The "Religious tolerance day" celebrated every year to bring harmony among students in the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- The college conducted various programmes for students to be aware of the significance of the constitution and the importance of their rights and duties as citizens of india.
- Independence day is celebrated every year to make aware of the importance of freedom and to understand the sacrifice of our freedom fighters.
- The republic day is celebrated to honor the day on which the Indian constitution came into existence.
- The Constitution day is celebrated to commemorate the adoption of the constitution of India to make the students aware about the various duties and rights for citizens.

- The voters day is celebrated to make students aware that they can vote in every election fearlessly and without being influenced by religion, some caste community or language.
- National girls child day is celebrated to promote awareness about the rights of the girl child to bring gender equity and to lay emphasis on the importance of girls education, health and nutrition.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">NIL</a>
Any other relevant information	<a href="#">NIL</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**



File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates and organizes national and international commemorative days, events and festivals at college and at Department level.

- Each year International Women's day is observed on 8th March by conducting various programmes to enlighten the girl children to be aware of issues related to women.
- The founders day is celebrated on 19th June every year. This year our college has celebrated the golden jubilee year with a special prayer at the church followed by the foundation stones laying ceremony for various programmes by the philanthropic support extended by our alumni.
- National science Day is celebrated by conducting a seminar on ozone.
- Republic day is celebrated to commemorate the enactment of the Indian constitution.
- Independence Day is celebrated annually to commemorate the Nation's Independence from the United Kingdom, on 15 August 1947 with the theme, "Empowering Girls for a Brighter Tomorrow".
- Food festival is organized by the Department of Zoology

every year in the second week of January in connection with the Pongal festival to bring religious and social harmony in the campus and to educate the girl children about balance and proper diet.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### MANNA Midday Meal Scheme

#### Objectives:

Jesus says "Truly I tell you, whatever you did for one of the least of these brothers and sisters of mine, you did it for me". Based on this Christian Principle, the college initiated the Programme MANNA to feed the most deserving students at least one meal per day.

#### The Context:

Girl children are vulnerable to malnutrition and related sickness due to economic crises and come to college from far off places. To avoid these situations the staff members created a unique system for feeding children.

#### Practice:

The General Body of MANNA comprises the contributors i.e. the teaching and non-teaching staff of the college. The monthly contribution of the staff is the source for this program. The General Body nominated the Secretary and Treasurer for a period of minimum two years.

### Evidence of Success:

Evidence shows that this program has improved the Health status of girls by providing balanced nutrition. Nearly 150 students of all departments are benefited by this program.

### Problem Encountered and Resource Required:

The college supported only 150 students every year with the available resources collected from the staff. But still many, most deserving students approached the coordinator of the scheme and Principal for support.

File Description	Documents
Best practices in the Institutional website	<a href="#">NIL</a>
Any other relevant information	<a href="#">NIL</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college is a Christian minority institution. Education under empowerment to women would change the society is the prime vision of our first Missionary Provost. Bartholomaeus Ziegenbalg. He was the German Missionary to Tranquebar on July 9, 1706 to establish Christianity.

He was the first man introduced residential girls school in Tranquebar to empower women. Following the legacy of him, the Tamil Evangelical Lutheran Church in 1972 established the college in the rural background near Tranquebar with the vision and the mission of empowering rural children with quality education.

The college aims to provide equal opportunity to the rural students, especially to educate and empower women who hail from Socially downtrodden, Economically marginalised and Educationally backward communities.

The objectives are

- Providing quality education to the girls of marginalised section

- Scholarships are arranged to help the students
- Providing entrepreneurship skills through tailoring and cookery
- Career guidance
- Counselling
- Health and hygiene
- Provide one meal freely to girls through Manna scheme
- Personality development
- Encouraged to participate in NSS, NCC and sports for their holistic development

Over the 50 years, the college has achieved its goal by producing more first generation women Post graduate and Doctorate in our rural area.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

#### 7.3.2 - Plan of action for the next academic year

- Improvements in Physical infrastructure
- Improvement in ICT infrastructure
- Facilitating research opportunities and Publication to staff.
- Conducting capacity building programs for teaching and non teaching
- Alumni association and new bank account for alumni.
- Initiation to bring Indoor Stadium
- Improvements in solar panels.
- Initiation to bring the online payment mode of fees for students
- Planning to bring MSW as new department

